

January 9, 2002

TO: Members of the MAG PSAP Managers Group

FROM: Susan MacFarlane, Phoenix, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, January 17, 2002 at **9:00 a.m.**
Rural Metro Fire Department (see map)
4141 N Granite Reef
Scottsdale, AZ

A meeting of the MAG PSAP Managers Group has been scheduled for the time and place noted above. Members of the PSAP Managers Group may attend the meeting either in person, by videoconference or by telephone conference call. If you have any questions regarding the meeting, please contact me at (602) 262-4433.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the PSAP Manager Group does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order
2. Approval of November 15, 2001 Meeting Minutes
3. MSAG Information Report

The MSAG Specialist will provide a report regarding the Master Street Address Guide (MSAG).

2. Review and approve minutes of November 15, 2001 meeting.
3. For information and discussion.

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| 4. <u>Qwest 9-1-1 Account Team Report</u> | 4. For information and discussion. |
| Qwest will provide a report regarding service items of interest to the PSAP Managers. | |
| 5. <u>Qwest Maintenance Report</u> | 5. For information and discussion. |
| The Qwest Technical Support Supervisor will provide a maintenance report regarding any problems and concerns of interest to PSAP Managers. | |
| 6. <u>ADOA Report</u> | 6. For information and discussion. |
| Arizona Department of Administration (ADOA) will provide an update regarding the overall coordination of 9-1-1 emergency telephone systems in other regions of the State. | |
| 7. <u>Service Provider's Contact Information</u> | 7. For information and discussion. |
| Contact information for service providers used by PSAPs for call handling will be provided. | |
| 8. <u>9-1-1 System Consultant Study</u> | 8. For information and discussion. |
| Information regarding the progress of the 9-1-1 system consultant study will be provided. | |
| 9. <u>Eastside and Westside Working Groups</u> | 9. For information, discussion and possible action. |
| A suggestion was introduced to form Eastside and Westside working groups to work on issues relating to the smaller PSAP. | |
| 10. <u>9-1-1 Customer Premise Equipment Maintenance RFP</u> | 10. For information, discussion and possible action. |
| An update on the RFP for maintenance service for PSAP 9-1-1 equipment hardware and software will be provided. | |

11. FY 2002 Budget Amendment

Wickenburg Police was able to purchase a logging recorder and is requesting the partial reimbursement allowed. That amount would be approximately \$3,000.

11. For information, discussion and possible action.